

**OFFICE ORDER**

Subject: Registration and Reporting Process for Newly Admitted Students B.E Students  
(Academic Year 2026-27)

In order to ensure smooth and systematic registration, reporting, document verification, enrollment support, and student guidance for newly admitted students of **B.E. First Year, and Diploma to Degree (D2D)** programs. The following procedure shall be followed with immediate effect department-wise through mentors. Department mentors details mentioned below.

**B.E FIRST YEAR MENTORS**

Department	Time	Name of Faculty	Venue (Block No./Room No.)
Computer Engineering	11:30 AM to 4:30 PM	Prof. N.V.Nagekar Prof.S.R.Patel	Block no. 8 / Room no. 8217 Block no. 8 / Room no. 8115
Information Technology	11:30 AM to 4:30 PM	Prof. A.D.Chaudhari Prof. M.V.Chauhan	Block no. 8 / Room no. 8117 Block no. 8 / Room no. 8116
Mechanical Engineering	11:30 AM to 4:30 PM	Prof. A. R. Patel	Block no. 2 / Room no. 2108
Civil Engineering	11:30 AM to 4:30 PM	Prof.H.B.Thakkar Prof.M.A.Farediwala	Block no. 1/ Room no. 1221 Block no. 1/ Room no. 1213
Electrical Engineering	11:30 AM to 4:30 PM	Prof Tejal A Chaudhri Prof H S Pandya	Block no. 7 / Room no.7301 Block no. 7 / Room no.7201
Electronics & Communication	11:30 AM to 4:30 PM	Prof. Ketu R Patel	Block no. 4 / Room no.4116
Automobile Engineering	11:30 AM to 4:30 PM	Prof.K.V.Fadadu Prof.D.A.CHAUDHARI	Block no. 6 / Room no. 6217 Block no. 2 / Room no. 2211

**B.E SECOND YEAR (D TO D) MENTORS**

Department	Time	Name of Faculty	Venue (Block No./Room No.)
Computer Engineering	11:30 AM to 4:30 PM	Prof.A.K.Dodiya Prof. A.B.Parmar	Block no. 8 / Room no. 8115 Block no. 8 / Room no. 8213
Information Technology	11:30 AM to 4:30 PM	Prof. A.A. Prajapati Prof.P.A.Bhura	Block no. 8 / Room no. 8201 Block no. 8 / Room no. 8112
Mechanical Engineering	11:30 AM to 4:30 PM	Prof. J. C. Gamit	Block no. 6 / Room no. 6115
Civil Engineering	11:30 AM to 4:30 PM	Prof. D B Sathwara Prof. J P Pandya	Block no. 1/ Room no.1211 Block no. 1/ Room no.1216
Electrical Engineering	11:30 AM to 4:30 PM	Prof. C.K.Bariya Prof. D.U.Thakar	Block no. 7 / Room no.7201 Block no. 7 / Room no.7101

Electronics & Communication	11:30 AM to 4:30 PM	Prof. S.K.Rana	Block no. 4/ Room no. 4117
Automobile Engineering	11:30 AM to 4:30 PM	Prof.K.V.Fadadu Prof.D.A.Chaudhari	Block no. 6 / Room no. 6217 Block no. 2 / Room no. 2211

### REGISTRATION PROCESS FOR NEWLY ADMITTED STUDENRS:

- Documents Required (Self Attested) For Registration.
  - ACPC Admission Slip / Allotment Letter.
  - 10th & 12th Mark Sheets.
  - School Leaving Certificate.
  - Caste Certificate (if applicable).
  - Non-Creamy Layer Certificate (if applicable).
  - Income Certificate (if applicable).
  - Aadhaar Card.
  - Passport-size Photographs.
  - Any other documents as per ACPC guidelines.
- Last date for Registration/reporting is as per ACPC website instruction.
- Hostel facilities are available in campus for boy's and girl's students with limited capacity. Private hostels & Paying guest facilities are also available in the town. For Hostel related assistance and query contact Room Number: 8115, CE/IT Department or write on [hostel@gecmodasa.ac.in](mailto:hostel@gecmodasa.ac.in).
- Students are informed to keep in contact with the institute website [www.gecmodasa.ac.in](http://www.gecmodasa.ac.in) for further information related to reporting, commencement of term, orientation program, time table, etc.

#### Note:

- Students must be present in person along with essential documents and submit for to department mentor.
- Registration is compulsory to confirm admission.
- Students failing to report on the scheduled date may forfeit their admission.

For any queries, kindly contact the office of Student Section.



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(Dr. Lalitkumar S Narsingani)  
Convener - Student Section  
Government Engineering College, Modasa



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(Dr. Jeetendra A Vadher)  
Principal  
Government Engineering College, Modasa